



Government of Jammu & Kashmir
Industrial Training Institute (Kishtwar)



Technical Education Department

our motto " skilled hands secured future "

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Correspondence Address : Shaheedi Road, Kishtwar, Jammu, J&K, India. Pin code : 182204

Order No :- 16 of 2018

Date :- 12 – 07 - 2018

Subject : Committee for Admission Process.

The below official will be the admission committee of this Institute. This committee shall become operative from the date of issuance of this order.

S. No	Name of Official	Designation
1	Mr. Muhammad Ashraf Butt (Supervisor)	Chairman
2	Concerned Trade Instructor	Member
3	Mr. Irshad Ahmad (In-charge Accounts)	Member
4	Mr. Wasim (In-charge MIS, Exams and Digital Communications)	Member
6	Mr. Subash (In-Charge Training)	Member Secretary
7	Any other Member Nominated by HOI.	-

Committee will take-over the charge of already existing admission activity of this Institute, such as sale and receipt of forms and compilation of list etc.

The main line of activity of this committee will be :-

- 1) Framing of General List, strictly as per merit and rules.
- 2) Framing & Publication of Selection List as per rules.
- 3) Counseling of Trainees who get admission in this Institute.
- 4) Counseling of Trainees who have applied for highly responsive trades and donot fall in the merit.
- 5) To ensure the amount received from sale of forms, admission fee, Caution money, Students welfare, Library, etc are accounted for to the respective bank accounts on daily basis.
- 6) Any other directions issued time to time.

No. : ITI / Ktwr / 18 / Estt / 506 - 15

Date : 12 / 07 / 2017

Sd/-

(Er. Imran Wajahat)

Principal

Govt. Industrial Training Institute, Kishtwar
Technical Education Department

Copy for information to :

- 1) Director, Technical Education Department, Srinagar, Govt. of Jammu & Kashmir.
- 2) Chairman, IMC OF ITI Kishtwar.
- 3) Deputy Director, Jammu Province, Technical Education Department.
- 4) Supervisor, ITI Kishtwar.
- 5) Incharge Establishment, ITI Kishtwar, with the directions to circulate this communication among all the concerned.
- 6) Incharge MIS, for emailing this communication.
- 7) Concerned Officials, for immediate compliance.
- 8) Incharge Website, for Posting on website.
- 9) Notice Board.
- 10) Record File.