



Government of Jammu & Kashmir  
**Industrial Training Institute ( Kishtwar )**



**Technical Education Department**

our motto " skilled hands secured future "

landline : 01995 – 259352

website : www.itikishtawar.com

email : itikishtawar@gmail.com

fax : 01995 - 261264

mis code: GR01000007

Correspondence Address : Shaheedi Road, Kishtwar, Jammu, J&K, India. Pin code : 182204

## Tender Notice

Tender No 01 of 2017, Date 13 – 10 - 2017

For and on behalf of Governor of J&K sealed offer affixed with Rs. 2/- revenue stamp are invited from Registered Suppliers for Supply of Raw Material meant for various trades of Govt. ITI Kishtwar

S. No.	Description	Cost of Tender Document
1	Supply of Raw Material and other equipment for various trades. ( ITI Kishtwar )	Rs.200.00 ( non-Refundable )

The tender document along with Terms & Conditions can be had from the office of the undersigned upto **02/11/2017, 2.00 pm** against nonrefundable payment of **Rs. 200.00** Cash or by Postal Order or Pay Order or by DD (payable at Kishtwar) favouring Principal ITI Kishtwar. The agency may send their offer addressing to undersigned on working days by or before **03/11/2017 upto 2.00 pm.**

Tenderer can also request for the tender document through our email itikishtawar@gmail.com or can download from our official website www.itikishtawar.com. In that case cost of tender document **Rs. 200/-** in the shape of demand draft (payable at Kishtwar) should be accompanied with tender/bid. However, the deadline for receiving the hardcopy will be same i.e. by or before **03/11/2017 upto 2.00 pm.**

No. : ITI / Kishtr / Pur /813 - 21

Date : 13.09.2017

Sd/-  
**Principal**

Govt. Industrial Training Institute, Kishtwar  
Technical Education Department

**Copy for information to :**

1. **Director**, Technical Education Department, Government of Jammu & Kashmir.
2. **Deputy Director**, Jammu Province, Technical Education Department.
3. **District Information Officer**, Information Department, Kishtwar( w.3.s.c. ) with the request to get it Published in at least three local newspapers of the valley for three consecutive days.
4. **Supervisor(s)** ITI Kishtwar.
5. **Establishment/Store/Accounts/Training Section** ITI Kishtwar.
6. **Trade Instructor(s)** ITI Kishtwar.
7. **In-charge Notice Board**, to publish of Notice Board of ITI Kishtwar.
8. **PA to Director Technical Education**, To publish on official Website of Directorate.
9. **Incharge Website**, ITI Kishtwar to post on official website of this Institute.
10. **Record File.**



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**Terms & Conditions of Tender No 01 of 2017, Dated 13 – 10 – 2017 :-**

1. Tender in response to this invitation shall be submitted in sealed envelope. On top of the envelope it will be clearly indicated in bold letters " Tender For Supply of Raw Material. "  
Tender should also be accompanied with following documents.
  - i. Earnest Money in the shape CDR / FDR Rs.2000/-.
  - ii. Cost of tender document Rs. 200/- ( non refundable ) if downloaded from the website or received through email.
  - iii. Photocopy of Registration Certificate ( GST ), PAN.
  - iv. Rs. 2/- Revenue stamp affixed, Terms and conditions ( contract ) of this tender document duly signed and stamped on each page by the tenderer / bidder or his representative.
  - v. Photocopy of GR against which tender document is purchased.
  - vi. Authorise Dealership / Manufacturer certificate / Authorise Representative Certificate ( if any )
  - vii. Complete details of the Bidder / Tenderer / Person along with email ID and Contact No.'s should clearly be mentioned on the cover of the bid envelope.
  - viii. Legal and any other conditions / information's. ( if any )
2. The Rates should be FIRM and quoted FOR ITI Kishtwar inclusive of all taxes, duties, insurance, freight.
3. The earnest money amounting to Rs.2000/- in the shape of Call Deposit Receipt / Fixed Deposit Receipt should be made from nationalized / scheduled bank pledged to the Principal, ITI Kishtwar which will be returned back to the un-successful tenderers immediately after issuing order to successfully bidder
4. Undersigned reserves the right to accept or reject any offer/quotation/tender or part thereof without assigning any reason / reasons thereof. No conditional tender shall be acceptable.
5. The specification / configuration mentioned in the tender document are the minimum requirement. The higher configuration at higher cost won't have the claim for tender.
6. 100% Payment shall be released to the supplier after the material is certified by the Procurement & Verification Committee of this Institute.
7. **Material has to be supplied of superior quality/brand. Inferior material shall be rejected out-rightly.**
8. In case the supplier fails to supply / deliver his assignment properly or in full. Penalty @ 2.00% ( Two Percent ) of the total cost of the order shall be imposed upon him/them for delay of every 07 days, to the maximum of 10% of total cost of the order. The penalty if imposed shall be recovered from the payables at the discretion of the Principal of Institute.
9. In case of failure of the supplier to make supply in part or in full the act shall amount to breach of contract. A registered notice or notice sent through a special messenger to the supplier for breach of contract shall be sufficient to wind up or cancel his contract. In case supplier avoids receiving the notice or deliberately gives wrong address for communication where it becomes practically difficult to deliver the notice, the same shall be pasted on the Main Notice Board at ITI Kishtwar and the notice shall be treated as service notice to the supplier. His earnest money will be forfeited. This Institute will be at liberty to get the leftover supply completed at his risk and cost. Any additional amount involved for such supply may be recovered from other claims / resources of the supplier.
10. The rates quoted should be written clearly without any cuttings/Erasing /overwriting and corrections. If any correction made it shall be by scoring out the cancelled portion, writing the corrected rate and duly initialing by the person signing the bid. Any ambiguity in the rate or amount will be taken in favour of this Institute and supplier won't have any say. The quoted rates should be properly taped by transparent tape.
11. Misconduct or Misbehaviour if any observed from supplier during the tender opening process or during the supply, with any officer / official shall be dealt strongly and may result in recommendation for cancellation of registration card issued by any department to him.
12. The bidder should mention the mobile numbers, Email ID, correspondence address and persons to whom communication could be made.



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13. In case of any doubt, dispute, difference, questions arising between tenderer and Institute regarding incorporation / interpreting of any of the terms and conditions of the tender on any matter connected or incidentals here to or the respective right and responsibility of the parties, the same shall be referred to the Directorate of Technical Education and decision thereon of the Arbitrator in the matter shall be final, conclusive and binding upon the parties. During arbitration case supplier will not stop the supply till decision of the Arbitration.
14. Any other item / equipment found necessary but not mentioned in the tender document shall be paid as per LMR ( Lowest Market Rates ) the cost of which shall be certified by the Procurement & Verification Committee / Any committee or person authorised by Principal ITI.
15. The tentative date of opening of bid is 6<sup>th</sup> November 2017, 11.30am.
16. The inspection / verification of the Raw Material will be carried out at ITI Kishtwar.
17. The Bidder can quote for all or any of the item(s) in the BOQ. The order will be placed to the lowest bidder(s) on itemize/item-wise.
18. For any dispute arising out of this contract, the courts of Jammu & Kashmir at Jammu only shall have jurisdiction.
19. The rates shall remain valid for 1 year ( 12 months ) from the date of publication of this tender or even beyond ( beyond 1 year ) if agreed by both parties.
20. The bids / Tenders should be deposited in the office of Principal ITI Kishtwar, directly or sent through Registered Post on the address :  
**Principal,  
Industrial Training Institute, Kishtwar,  
Shaheedi Chowk, District : Kishtwar, Jammu, J&K, India – 182204.  
Contact No :- 01995 - 261264**
21. Bid/offer of any Sub-standard item will be treated as rejection of the tender.
22. The quantity mentioned in the BOQ is tentative. The actually quantity required/purchased may vary at the time of procurement.
23. The Tender must be complete in all respects. All the terms and conditions of tender including Technical Specifications should be carefully studied for the sake of complete and comprehensive offer
24. All other terms and conditions not covered but in vogue in the State PWD shall hold good and form a part of the tender.

**Annexure 'A' Enclosed :- BOQ/Price Bid ( 22 Sheets )**

**Principal**  
Govt. Industrial Training Institute, Kishtwar  
Technical Education Department

**Office Use :**

Received Rs. 200/- as cost of the Tender No 01 of 2017, Dated :- 13/10/2017 endorsement no *ITI / Kishtr / Pur /813 - 21*  
**Date : 13.09.2017** " Supply of Raw Material & other equipment " for various Trades at ITI Kishtwar " from  
M/s ....., Address : ....., vide this office DD/GR No..... Dated: .....

**Signature of Issuing official**

**Acceptance by Tenderer / Bidder :**

I / We have studied the Tender Document as a whole and agree to abide by all the terms and conditions Tender No 01 of 2017, Dated :- 13/10/2017 endorsement no *ITI / Kishtr / Pur /813 - 21*, **Date : 13.09.2017** , for " Supply of Raw Material & other equipment " from **S. No. 01 to 24**. I / We have sealed all the pages as token of acceptance.

**Signature of Supplier,**

M/s \_\_\_\_\_

Address \_\_\_\_\_

Valid Contact No's :- \_\_\_\_\_

Valid Email :- \_\_\_\_\_

Earnest Money CDR / FDR No \_\_\_\_\_, Date \_\_\_\_\_; Amount \_\_\_\_\_

Cost of Tender Document DD / GR No \_\_\_\_\_, Date \_\_\_\_\_; Amount \_\_\_\_\_