



Government of Jammu & Kashmir
Industrial Training Institute (Kishtwar)



Skill Development Department

our motto " skilled hands secured future "

landline : 01995 – 259352

website : www.itikishtawar.com

email : itikishtawar@gmail.com

fax : 01995 - 261264

mis code: GR01000007

Correspondence Address : Shaheedi Road, Kishtwar, Jammu, J&K, India. Pin code : 182204

Short Term Tender

For and on behalf of Governor of Jammu & Kashmir offers are invited from the Suppliers for Supply of below detailed material for the Industrial Training Institute, Kishtwar.

The **sealed** offer should reach the office of the undersigned through registered post, by hand or courier by or before **22nd October 2020, 3.00pm**

The bidder should quote on below format or on company letter head. The quotation shall be opened on the same day or any other day convenient to committee.

Specification :-

S. No	NAME of CARTILIDGE/DRUM/Material	SPECIFICATIONS	TENTATIVE QUANTITY	QUOTED RATES (₹)
1	Black Tonner for Laser-Jet Printer 1015	12 A	06 Nos	
2	Black Tonner for HP Laserjet p-1606	78A	02 Nos	
3	Black Tonner for HP Laserjet p-1007	88A	02 Nos	
4	HP Deskjet – d, 5568	D5568	08 Nos	
5	HP Deskjet – d, 2360	D2360 22&21	01 EACH	
6	HP Laserjet Pro mfp m128	Laser Cartridge PLH 388A	01 No	
7	HP Office Jet k7108, 851	851	02 Nos each	
8	HP Office Jet k7108, 853	853	02 Nos each	
9	HP Office jet k7108, 855	855	02 Nos each	
10	HP Office jet k7108, 857	857	02 Nos each	
11	Cartilidge/Ink for Epson Printer, L3150	Black	02 Nos each	
12	Cartilidge/Ink for Epson Colour Laser Printer, L3150	Colour (RYB)	2No Each	
13	Work Centre xerox - 3220/3210	3210	02 nos	
14	Photostat Machine, 5330	5330	02 nos	
15	Telephone Handset/Landline Phone	Beetle/Panasonic/Eqv	15 No	
16	Cordless Phone	Panasonic/Sony/Eqv	2 No	
17	Anti Bacterial Hand Sanitiser (Spray type) Alcoholic 70%	500ml	30 Bottles	
18	Automatic Hand Sanitiser/dispenser Machine, Touchless	Touchless	6 No	
19	Masks	Surgical	500	
20	Liquid Soap	250ml	30 Bottles	
21	Face Shield (Protective Isolation Mask)	Plastic	50 No	
22	Top Elevator for Writing Table		1 No	
23	Liquid Hand Sanitiser		25 No	

Terms & Conditions :

- Rates quoted should be inclusive of all Taxes and FOR ITI Kishtwar.
- The Supply has to be completed within 07 days of issue of order.
- 100% payment will be made after receiving material in full and certified by the verification committee. **Subject to the availability of funds.**
- This office reserves the right to accept or reject any offer without assigning any reason / reasons thereof.
- No conditional offer will be accepted.
- The actual quantity needed will be communicated at the time of supply as per budget available and will also be communicated time to time as per the need of this Institute.
- Any Ambiguity in the quotation shall be in favour of this Institute.
- The bidder can quote on this format or on his/her own letter head without changing BOQ, rates should be quoted for the specification and **for reputed (ISI approved) brand.**
- The bidder can quote for all or to selective Items as per his/her business. The supply order will be placed item wise to the least bidder.
- The Rates shall also remain valid for 1 year from the date of this tender. Beyond said date the rates shall remain valid only if both parties agree.
- The bidder should clearly mention, on his/her sealed envelope, the NiT/Tender No. Quoted for.**
- All other terms and conditions not covered but in vogue in the CPWD/PWD shall hold good and form a part of this quotation.

Signature / Address of Bidder

(certified that we abide by all terms & conditions of this tender)

No. : ITI / Kish / Esstt / 3351 - 59

Date : 08 / 10 / 2020

**Sd/-
Principal**

Govt. Industrial Training Institute, Kishtwar
Skill Development Department

Copy for information to :

- Director, Skill Development Department, Government of Jammu & Kashmir.
- Chairman, IMC of ITI Kishtwar.
- Joint Director, Skill Development Department, Jammu Province, Govt. of J&K.
- Joint Director Information, Information Department, with a request to publish in at least **three leading newspaper** of State.
- Treasury Officer, Kishtwar.
- Supervisor/Senior Official/Concerned Trade Instructors.
- Establishment / Training Section, ITI Kishtwar
- Accounts Section / Stores, ITI Kishtwar
- In-charge Website / Notice Board, ITI Kishtwar.